



AUSTRALIAN ALPACA ASSOCIATION LTD

NSW REGION - ORDINARY REGIONAL MEETING

Date: 7th December, 2019

Venue: Windsor RSL Club
36 Argyle St, South Windsor NSW

Meeting Commenced 10:55pm

MINUTES

Keryn Burns opened the meeting and welcomed everyone.

Attendees: Robert Atcheson, Maureen Bates, Keryn Burns, Bev Burns, Ian Burns, Ros Davis, Michael Davis, Lyn Dickson, Jan Dodson-McNair, Rob Harborne, Fran Haslin, Bob Kingwell, Sue Maynard, Cathi McMullen, Jennie Menzies, Roy Menzies, Madi Mercieca, Helen Phillips, Craig Phillips, Wade Phillips, Sue Tiley, Debra Trostian, Steve Trostian, Mick Williams, Rubey Williams, Cheryl Uren

Guests: John Hay

Apologies: Imogen Boughey, Ian Braithwaite, Kim Catt, Sharon Dawson, Kerry Dwyer, Sophia Eagleson, Sue & Ray Graves, Jess Harborne, Paul Haslin, Erin Marsden, Wayne McCauley, Cherie McGowan, Deb & Geoff Redelman, Kelly-Ann Sackey, Jenny & Terry Smith, Emma & Sean Timmony, Dympna & Raymond Vella, Jacqui Waugh, Jill & Ken Willes, Karen Williams, Richard & Robin Wirth

Keryn stated the Register of Declaration of Interest sheet was available if required.

Rob Harborne moved that the Minutes of previous ORM held on 11th May, 2019 be accepted.

Seconded: Debra Trostian

Carried

Matters arising from the minutes of Ordinary Regional Meetings held on 11th May, 2019

Nil

Reports had been circulated to all members prior to the meeting.

President's Report (attached)

Correspondence (attached)

Secretary's Report (attached)

Assets Report (attached)

Member Liaison Report (attached)

Events Report (attached)

Newsletter Report (attached)

P&L NSW Region Jul-Nov 2019 (attached)



PRESIDENT'S REPORT:

Keryn outlined new procedures put in place to enable a smooth handover next time the committee changes. More than one person will have password information to avoid the problems the new committee experienced this year.

Bathurst Show: Problems have been ironed out with the Bathurst Show Society. Pending a site inspection and availability of a venue we will be back there in 2020.

Presidents' Teleconferences with the Board:

Presidents are having a monthly/bimonthly teleconference with the Board. This is working well, items for discussion are attended to in a more timely manner. Keryn will summarise points of interest in her reports to members.

The Board has cancelled the Council Meeting scheduled for February, deferring it until later in the year after all regions have had their next ARM. An objective is to have all regions conduct their ARM at a similar time then have a council meeting shortly afterwards. This would give the new committees nearly a year to work with the Board on any resolutions.

FINANCIAL REPORT:

No official report available, update from Keryn after discussions with the Board.

The previous committee had ongoing problems with not getting any feedback from the Treasurer after events. There was no way of reconciling budgets with actuals so they never knew if an event had made a profit or a loss. This is to be rectified starting now.

NSW is to become a trial site for new procedures. We will have our own Treasurer who will keep all financial information in spreadsheets. Income and expenditure will still go through the office, they will continue to pay invoices through MYOB. The spreadsheets and MYOB should balance, giving our region ongoing information on where we stand financially. If this is successful other regions will most likely switch to this method of accounting in the future.

Keryn is going to work closely with the AAA Treasurer, Michelle Simberg, to get procedures in place.

As of 30th November the NSW Region had:

Bank balance of	\$59,764.80
Income of	\$23,496.34
Outgoings of	\$26,777.44
Net loss of	\$3,281 .10

SECRETARY'S REPORT:

Fran briefly reiterated the numbers of members and correspondence received and sent as per the reports previously circulated and attached to these minutes.

EVENTS REPORT:

One change to events as distributed, Sharon Dawson will convene Moss Vale Show in 2020.



Sydney Royal: The Fleece Show being judged in the Munro Pavilion did not work for a number of reasons. Fleece judging will go back to before the show opens.

There will be a breakfast in the Munro for disabled kids. They will have access to the pavilion before the public comes in allowing them to participate in "Walk an Alpaca" in relative privacy.

There will be a costume class (dress up your alpaca) to be run after the halter judging is finished. Everyone will be encouraged to participate, the RAS is keen for this to happen as an event for the public to enjoy.

There will be some capital expenditure requirements for this year's show. One idea is to have a flag from every country where there are alpacas. The RAS expects us to improve the show by adding something new every year. Money will come from the \$30,000 quarantined from the old Sydney Royal account.

No shearing comp this year. Instead there will be a Fibre to Fashion theme with shearing demo through to the end product stalls.

Alpacas will once again be at the showground near main entrance for the whole show.

Advance news; 2022 is going to be an International Fleece Show.

Best in Show Male and Best in Show Female for all Colour Classes will also be added to the show.

Hawkesbury Show: Needs a convenor. Sue Maynard volunteered to co-ordinate a committee to run the show. A chief steward is also needed to work with HBM Show Society. If anyone is interested please contact Sue Maynard asap.

Combining the Carousel of Colour with the Charles Ledger as a colour show was discussed. It is unsustainable to run both shows. Timing needs to be confirmed, suggestion is to keep it in September around the time CL has always been. Any opinions from members will be considered, the venue will need to be booked asap. Maureen Bates has volunteered to convene the show.

ASSETS REPORT:

Maureen is working on updating the assets listings. In particular the trailer information is out of date. She will be creating a register of when regos are due, where the trailers are normally kept for insurance and the contents of trailers. A form is being sent out to gather information.

MEMBER LIAISON:

Cathi commended the good package being sent out to new members. She does a follow up with them afterwards via email and asks if they would like a phone call to discuss anything. Cathi would like to get feedback from new members as to what they want to get out of their membership. We should consider new breeder's seminars again.

Encourage new breeders at shows, need to identify if it is their first show, maybe through eAlpaca in the future? Note added after the meeting; Fran suggested in the interim we could use the Extra Show Items facility in eAlpaca to put in an entry "Select if this is your first show", enter 1 item at nil cost. That would alert the convenor to mark their pen and/or the catalogue that we have a first time exhibitor. Other exhibitors encouraged to talk to the new exhibitor and help them to find their feet and encourage them to look at other breeders' animals to learn how to judge the quality of other entries in the show. In no way should this be used to pressure them with marketing your own stud.



Keryn is also putting together a proposal for an acknowledgement or an award for being a participant at a show which will be aimed at new breeders.

Lyn Dickson asked if the Breed Standards could go out to members in their initial pack. Keryn brought out the new brochure that has been created detailing the Breed Standard for Huacayas. Not available for Suris yet.

NEW WEBSITE:

Still being set up. New events can be entered by individuals after signing into the website. The event listing is then electronically sent to Keryn for approval to be uploaded to the site. All Members can advertise private events but there a nominal fee for private events and sales. All events need to be approved by the committee (even if it is a cost neutral due to insurance) prior to being advertised.

Jennie Menzies moved that the reports be accepted. Seconded by Helen Phillips.

GENERAL BUSINESS / ITEMS AS LISTED BY MEMBERS WITH DUE NOTICE:

Hay Drop

Investigations are underway to see if we can organise deliveries of hay to regional areas. NSW Region would pay for the hay then recharge members to pick it up from nominated collection points. Majority of members present agreed that Keryn gets quotes and looks at the logistics of the exercise.

Emergency use of Hawkesbury Showground

New procedures are in place for Hawkesbury Showground in the event of a disaster or emergency evacuations. In brief DPI will assess the situation and inform HDAA if the showground is required. Details are attached.

The request to look into fees charged by AAA for transferring animals has been deferred until Cherie McGowan can attend a meeting to present her submission.

GENERAL BUSINESS WITHOUT NOTICE.

Helen Phillips raised the question of having a map or list of where all members are situated. The ongoing situation with fires and possible evacuations has highlighted the need to know where you can contact a "buddy" in time of need. A map was done a while back but was removed from public view at the time of the vegan activists going onto private property. Maybe this can be utilized even if not openly published. She would also like to investigate if eApaca could have a Postcode range like we used to have in the ABRI lookup.

Rubey Williams asked if members could be asked if they would mentor kids for the Youth Groups. A list would be compiled and acted on by the Youth Group. Rubey will also write an information document to be sent out to breeders suggesting they consider getting their children involved in Youth Group activities.

The next meeting: TBA There being no further business, meeting closed at 1:15pm

December ORM 2019 Presidents Report - by Keryn Burns

Well things have certainly been a mixture of quiet and chaotic since the AGM in September. With bushfires ravishing much of our state our thoughts and wishes go out to everyone not only in the bush fire affected area but all over this state where the drought is effecting virtually all of us. As we head into what will be a shocking bushfire season, please all be careful, get prepared and if you don't know what you need to or should be doing, get in touch with your local RFS brigade. They will be more than happy to give you some advice. I will be adding a few things to the website in the coming days.

If you find yourself in trouble, (after calling 000) give one of us a call and although we personally might be too far away we can get on the phone for you, while you are busy with other things, and hopefully find help closer to home for you. We have had some wonderful offers of agistment assistance over the past few weeks and I will keep the details on hand should anyone end up in the unfortunate position of needing it.

The committee have been quietly working away in the background getting the final handovers from the previous committee and putting some new procedures in place. Although you have not heard a great deal from us be assured there has been plenty going on behind the scene. I have had a few President teleconferences with Andrew Munn and the other Presidents as we all set about sorting out our various regions

We have been in our quiet period of the year, that's if you call shearing quiet. However, as we start gearing up for the 2020 Show season things will now start to really move along.

If anyone has any idea for education days or course they would like to help organise or if you see a new field day or show to exhibit our animals at, please do not hesitate to contact Emma or myself for a helping hand.

We had hoped that we would be back at Bathurst Royal next year, however lack of housing for us has meant we will now wait until 2021 to return to Bathurst. (The sheep will be using the pavilion we normally use so we are unable to access it)

The new website is up and running and should you want to add anything to the events area all you need to do is add it via the members section, and it goes to the administrator to be ticked off and uploaded. If there is anything you would like to see added please let us know.

I have another Presidents teleconference just prior to our meeting so will no doubt have more to report then. It really has been 2 months of our committee and the Board all finding our feet and getting sorted so things can really start to ramp up now.

I have had many mixed reports from members between too many emails or not enough. At the meeting I would like to get an idea of whether you want me to continue on with the Presidents report monthly even though the information might just be repeating what has come out from the office v just sending emails and newsletters as the need arises. I am very aware that we all lead busy lives and quite often emails are either just deleted without being read or filed for later reading which never actually happens. I am happy to go with what you would like the committee to do on this one.

I would like to wish everyone a very safe happy Christmas and I hope to catch up with many of you in the New Year as possible.

Secretary's Report, ORM 7th December, 2019

Since last meeting we have:

- 9 new full members
- 3 joint members
- 4 associate members
- 3 youth members

- 12 youth
- 5 Life Members
- 159 full members
- 97 joint members
- 25 Associate members

There are also 18 additional (secondary) studs belonging to members.

Cathi McMullen, our member liaison representative, now makes the initial contact with new members and has detailed in her report what they receive from head office and from herself.

As Jennie reported last meeting a few members have additional email addresses nominated which are no longer working, I will contact them again to ask them to remove same. Only one email is consistently bouncing because of a full mailbox, I have tried to contact this member several times however they are not answering their phone.

I would like to thank Jennie Menzies for her detailed handover and for her ongoing support answering my questions about procedures. There has been a lot to get my head around and Jennie has been invaluable.

I'd also like to thank Tanya Wheeler from the office for her help with a number of questions from me.

Fran Haslin

Secretary, AAA NSW Region

Phone 0408 222 551

Email aaanswsecretary@gmail.com



ASSETS REPORT ORM Dec 2019

Not much to report at this stage. It has been a slow start for me, as I have had to sort out access to emails.

The major issue at this time is ensuring all trailers are housed at the right address for insurance purposes. I will be dealing with this matter over the next month or two.

After Christmas I will be asking everyone who is storing equipment at their place to do an inventory of all items. This will ensure to have these items recorded and we have a full idea where the equipment is.

On behalf of Glen and myself, we wish everyone a safe and happy Christmas and new year.

Maureen Bates



December 2019 AAA NSW Events Report

Well here we are at the end of 2019 and the silly season has begun! I send my sincere apologies for my meeting absence, however I have had the unfortunate circumstance of a death in my family. Keryn our president will present my events report.

We've had quite the successful year with our events and we hope that everyone has enjoyed the show season. I hope you are all looking forward to having a break over Christmas and New Year.

Conveners for 2020 shows

We are already in full swing of planning for the 2020 show season. We have conveners for the following shows:

Gunning Show 23rd February 2020

Thank you to Anne-Marie Ashton-Wyatt and Rob Harborne for taking on the task of Gunning show. Entries will open on ealapca soon. Please contact Anne-Marie or Rob for any information.

Canberra Royal 28th Feb- 1st March 2020

Thank you to Cath Lukin for taking on the Canberra Royal. Meetings are currently underway and entries will open soon. Cath was following up a co-convenor for the fleece however this position remains open if anyone would like to volunteer to assist Cath.

Boowoora Show 6th-7th March 2020

Rosie Francis will be convening Boorwora show. Please forward any enquires to Rosie.

Moss vale show 20th-22nd March 2020

Kurt Parker has put his hand up to convene this show for 2020. Please forward any enquires to Kurt

Camden Show Friday 27th – 28th March

Deb Trostian will convene Camden show. Any enquires please forward them to Deb.

Sydney Royal 09- 14th April

Keryn will convene the Sydney Royal. Fleece judging will be 28th- 29th March. If you have any enquires in regards to Sydney Royal please contact Keryn Burns directly.

Thank you to those you who have raised their hand to volunteer to convene these shows.

All show entries will appear in Ealpaca approximately 4 weeks prior to the event and will also be circulated on Facebook. All conveners will also receive an event pack that they are required to complete and send back to me.

Shows that require a convener

The following shows require a convener. Can I please ask the floor to gauge interest if any one would like to take up the challenge of convening these shows?

Hawkesbury show- We require a convener and chief steward for 2021. If we do not have a volunteer it will be the first time in over 25 years that alpacas do not feature at this show.

This is the second biggest ag show in NSW after Sydney Royal and gives alpacas fantastic exposure. Under the convenorship of Sean Timmony in 2019, we had over 140 exhibits as well as interstate exhibitors. I would keenly recommend this show to continue as we have exposure of approximately 60,000 people through the gates each day of the show. Sean is resigning as his studies have taken precedent and he no longer has the capacity to convene this show.

Winter Wonderland- Currently we have a convener position open for Winter wonderland, this show is to be held prior to nationals.

Proposed show mergers

COC and Charles Ledger- The NSW committee propose the merging of these two shows, making Charles Ledger the NSW colourbration show. Maureen Bates has offered to convene this show.

The shed in Goulburn is booked for May 2020 and this will allow NSW exhibitors to run their show season from National to National in a 12-month period if they wish.

Proposed return of Bathurst Show

Bathurst show. Currently the Bathurst show society wish to have alpacas back for 2021. We cannot compete in 2020 due to insufficient space. The committee is currently in discussions regarding 2021.

Youth events

The NSW Alpaca Youth camp will be held 18th -19th January 2020. Please contact Rubey Williams or the NSW Youth Committee for any information you require.

7-8th March Goulburn Youth Paraders

Friday 27th March Camden Show Paraders

I will also start promoting shows and events on Facebook approximately 1 month out from the event.

Any suggestions on workshops members would like to see run please email me at aaanswevents@gmail.com and I will be happy to raise the proposed event with the committee.

I hope everyone has a safe Christmas and a happy new year.

See you all in 2020

Emma Timmony

AAA NSW Events

Member Liaison Report December 2019

The Member Liaison role is a recently established regional committee role that focuses on welcoming and support to new members at the regional level.

As background, I thought it would be useful for members to be informed about what information new members receive on joining the AAA. As a full or associate member, people are sent a substantial welcome pack from the AAA National office. This pack includes:

- A welcome from the President on behalf of the board including background on the industry and the association and benefits of membership of AAA.
- E-alpaca guide
- Glossary of alpaca terms
- IAR rules that cover the use of the pedigree database
- Code of conduct for AAA members
- Fee schedule
- Tips on buying alpacas
- Latest AAA Magazine

In addition, the AAA National office sends out to new NSW members a copy of the introductory guide for new alpaca owners published by AAA. (This is funded by the NSW region).

At our regional level, this is supplemented with a follow-up contact by the Member Liaison representative welcoming the new member and establishing a point of contact for any future enquiries or assistance. Types of enquires include availability of shearers, details of opportunities for sale of fleece, general questions about buying animals, and details of local breeders.

In 2020 we will be looking to address the challenge of providing easier access to details of alpaca studs in specific areas/zones. Also, ways to enhance new /potential members early experiences. Any feedback from new and longer term members is welcome at nswaaamemberlia@gmail.com

Cathi McMullen
December 2019

Newsletter Editors Report – Erin Marsden December 2019

The fourth Alpacas NSW newsletter for 2019 will be sent out in the next fortnight. There have been three issues successfully sent already in 2019.

After a call out to the members of the region there were plenty of pictures to include, pictures of some events that took place were also sent in which was great for all issues so far. Another request has been sent out for the last issue for 2019.

Though a reminder it would be great to have pictures sent of events as close to those events happening to be included in the newsletter.

Once again, a number of members took the time to provide some great content for the newsletter! Articles and stories are always welcome! The more the merrier!!

The newsletter has seen a drop in the number of members listing their stud sires for services.

Items to put to the committee-

1. The license for the Microsoft programs and Publisher program used to produce the newsletter has expired on the AAA laptop currently being used. A new license is required.